

UH ChE Student-Faculty Advising and Career Mentoring Form

Instructions

The meeting can be virtual or in person. Student must bring a ChE course flow-chart indicating courses already taken, current enrollment, and plans for the upcoming semester. This must be appended to this document after advising / obtaining signature. The student should also bring any additional materials that may be helpful – for example advising forms from previous semesters.

Faculty mentor: Review/discuss the student's status and enrollment plan, and address any questions relating to career planning, co-op/internships, research opportunities, or other mentoring issues. ***Career mentoring MUST be addressed unless waived by the student.***

Check below as appropriate (at least one):

_____ The student is on track to graduate as outlined in the flow chart; no concerns as of now.

_____ The student has been advised to follow-up with Ms. Ellison for unresolved matters relating to course planning.

_____ The student has been advised to follow-up with Dr. Cirino for unresolved matters relating to (possible) probation, suspension, Co-op, change of major, or other circumstances.

Comments below, as needed:

Name (Faculty Mentor)	Signature	Date
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Student: Sign below to indicate you are in agreement with the information above, that career planning was addressed unless waived, and you agree to follow-up with advisors as indicated. Otherwise, please contact Dr. Cirino immediately.

Name & ID (Student)	Signature	Date
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The signed document must be delivered to Ms. Ellison by email (vellison@Central.UH.EDU) or as a hard-copy brought to her office (Rm S241), for the advising hold to be lifted.